





# VENTILATION SYSTEM OVERVIEW

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance, and additional mitigations that have been put in place to promote student and staff safety throughout the pandemic.

Further to the directive from the Ministry, the District completed a District-wide audit of the ventilation and, filtration system operations in September 2021, with updates for September 2022 and September 2023.

<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Aubrey Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes  Date of last inspection: Building automation s

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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Burnaby Central Secondary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Mechanical system is operating to best levels of outdoor air in addition recommending to open all classroom windows and outside classroom doors.
<b>RECOMMENDATION:</b>	

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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Burnaby Mountain Secondary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside classroom doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing DSSURSUDW filters, where possible	Yes/No: Yes
	Detail (Including filter grade): All mechanical ventilation systems are using DSSURSUDW filtration
	Replacement schedule 3 times per year, September, December and Spring Break
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: No
	Detail: No other air cleaning technology required.
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Every classroom has mechanical ventilation with DSSURSUDW filtration. System is operating at performance specifications. Building automation system is scheduled to pre-heat the building.
<b>District Contact for any Questions:</b>	



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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Burnaby South Secondary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside classroom doors.

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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Byrne Creek Secondary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside classroom doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing appropriate filters, where possible	Yes/No: Yes
	Detail (Including filter grade): appropriate filtratfiltrati



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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Capitol Hill Elementary



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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Confederation Park Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols
<b>RECOMMENDATION:</b>	

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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Edmonds Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing DSSURSUDWers, where possible	Yes/No: Yes
	Detail (Including filter grade): All mechanical ventilation systems are using DSSURSUDWration. All classrooms do not have mechanical ventilation. Gym has mechanical ventilation with DSSURSUDWration Portables are using DSSURSUDWration and are inspected separately. Replacement schedule 3 times per year, September, December and Spring Break
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: Yes
	40 portable air cleaning units installed in classrooms and small offices
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Every classroom has mechanical ventilation with DSSURSUDWration. System is operating at performance specifications. Building automation system is scheduled to pre-heat the building.
<b>District Contact for any Questions:</b>	Email: <a href="mailto:msc@burnabyschools.ca">msc@burnabyschools.ca</a>
	Phone Number: (604) 296-6930

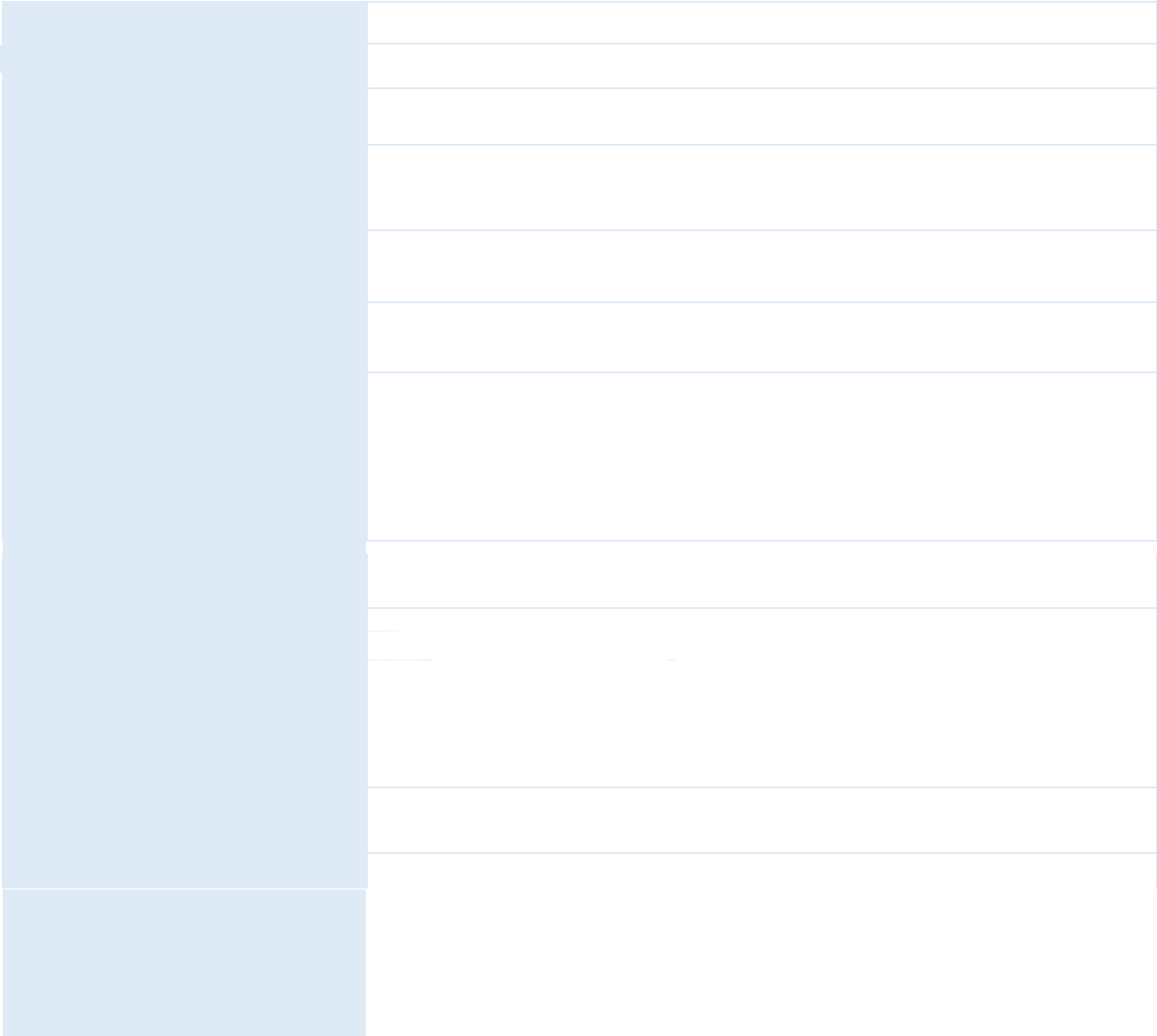
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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Glenwood Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols. Some classrooms do not he



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**School Name:**  
**REQUIREMENT:**

**Lyndhurst Elementary**





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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Marlborough East and West Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Some classrooms do not have mechanical ventilation. Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing DSSURSUDWHs, where possible	Yes/No: Yes
	Detail (Including filter grade): All mechanical ventilation systems are using DSSURSUDWH filtration. Classrooms do not have mechanical ventilation. Gym has mechanical ventilation with DSSURSUDWH filtration Portables are using DSSURSUDWH filtration and are inspected separately. Replacement schedule 3 times per year, September, December and Spring Break
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: Yes
	8 portable air cleaning units installed in classrooms and small offices
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Every classroom has mechanical ventilation with DSSURSUDWH filtration. System is operating at performance specifications. Building automation system is scheduled to pre-heat the building.
<b>District Contact for any Questions:</b>	Email: <a href="mailto:•&amp;@burnabyschools.ca">•&amp;@burnabyschools.ca</a>
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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Morley Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside classroom doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing DSSURSUDWers,	





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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Parkcrest Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.



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School District:	41 - Burnaby
School Name:	Riverway Adult Education Centre
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside doors.
RECOMMENDATION: Upgrade filtration, including installing D S S U R S i t e r s , D W H where possible	Yes/No: Yes
	Detail (Including filter grade): All mechanical ventilation systems are using D S S U R S i t e r s , D W H Gym has mechanical ventilation with D S S U R S i t e r s , D W H Replacement schedule 3 times per year, September, December and Spring Break

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School District:	41 - Burnaby
School Name:	South Slope Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside doors.
RECOMMENDATION: Upgrade filtration, including installing D S S U R filters, D W H where possible	Yes/No: Yes
	Detail (Including filter grade): All mechanical ventilation systems are using D S S U R filters, D W H Gym has mechanical ventilation with D S S U R filters, D W H Replacement schedule 3 times per year, September, December and Spring Break
RECOMMENDATION: Use other air cleaning or treatment technologies	Yes/No: Yes
	1 portable air cleaning units installed in room
RECOMMENDATION: Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Every classroom has mechanical ventilation with D S S U R S U L D W H file:08 21.48 re W 8 27Tj 0.04 (a) 15 (2) 2022 (a) 72 (a) 176 1224 (S) 2.14 (Y) BMS - 15108



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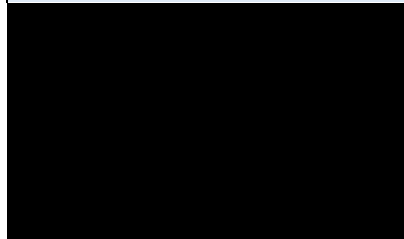
School District:	41 - Burnaby
School Name:	Stoney Creek Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes Date of last inspection:

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School District:	41 - Burnaby
School Name:	Stride Avenue Elementary





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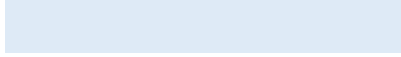
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School District:	41 - Burnaby
School Name:	Suncrest Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes  Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols  Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside cla

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School Name:	Windsor Adult Ed.
REQUIREMENT: Regular inspection and	

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<b>School District:</b>	41 - Burnaby
<b>School Name:</b>	Windsor Elementary
<b>REQUIREMENT:</b> Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: Building automation systems reviewed daily via remote. Complete systems check September 2023.
	Date of next inspection Complete systems check December 2023
<b>RECOMMENDATION:</b> Increase supply of outside air	Yes/No: Yes
	Detail: Recommend opening all classroom windows and outside classroom doors and following all COVID-19 health and safety protocols Mechanical system is operating to best levels of outdoor air in addition recommending opening all classroom windows and outside classroom doors.
<b>RECOMMENDATION:</b> Upgrade filtration, including installing DSSURSUDWHs, where possible	Yes/No: Yes
	Detail (Including filter grade): Main school mechanical ventilation systems are using DSSURSUDWH filtration. Annex classrooms do not have mechanical ventilation. Gym has mechanical ventilation with DSSURSUDWH filtration Portables are using DSSURSUDWH filtration and are inspected separately. Replacement schedule 3 times per year, September, December and Spring Break
<b>RECOMMENDATION:</b> Use other air cleaning or treatment technologies	Yes/No: Yes
	15 portable air cleaning units installed in classrooms and small offices
<b>RECOMMENDATION:</b> Manage energy use and air distribution through building automation control systems	Yes/No: Yes
	Detail: Every classroom has mechanical ventilation with DSSURSUDWH filtration. System is operating at performance specifications. Building automation system is scheduled to pre-heat the building.
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